HAMILTON
Established 1923

If you no longer wish to receive Emails from The Hamilton, please reply to this message asking for your Email to be removed from our database.

Date: 14/10/2024

Dear «Forename»

Management Committee Meeting Minutes 2024-09

Date: 23rd September 2024

Attended: Gordon Hughes (GH) Dee Hughes (DH) Matt Frier (MF) Colin Stott (CS) Alison Westray (AW) Gillian Bunting (GB)

Absent: Sarah Jones (SJ) Will Harrison (WH)

Item	Discussion	Actions	By whom	When
1	Safeguarding: Nothing to report			
2	Finances: As at the end of July, this year to date shows the club house in profit of £2.1k and the tennis at a loss of £1.8k As at today we have £9.3k in building society & £22.5k in bank. The Funding team continue to explore way of obtains any funding, but no response as yet, it was suggested that we retry the LTA.	Team is progressing further options.		

	Sponsorship: 60 emails have been sent over last few months with very little response currently. The Invoice for the Moore's Estate Agents £150 has been raised. The £100 from Melton Sports is outstanding. We need to review any funding with a view of concentrating on club related requirements.	Continue chasing. Follow up with Michael. Consider for 2025	CS GH MC Team	On Going ASAP
3	Tennis Topics Coaching: George has now issued the programme going forward, which includes a taster session for cardio and tennis yoga. It is important that members support this. The club championships are now general complete with the following winners. Congratulations to: Men's Singles: Ciaran Boylan Ladies Doubles: Penny Hallam and Emily Harrison Mixed Doubles: Penny Halam and Kris Kutor The Men's doubles and the Ladies Singles are still to be played. Trophies to be engraved. The winter league: Ladies teams are already allocated, men's teams are still to be communicated, team matches have been advised.	Action Communicate the men's teams.	GB WH	ASAP Urgent

	Pickleball: to add some flexibility we are adding two sessions per week, Wednesday and Fridays 6:30 to 7:30. The WhatsApp information needs to be shown on our website. The court code of conduct needs to be reviewed and distributed to all members and should be added to the welcome pack	Add WhatsApp information to the website. Update Code and action	GH GB/CS	ASAP ASAP
4	Social Programme: The existing set programme has been circulated to all the members and it on Facebook, it was suggested that members should be reminded about the New Years Eve event before all the tickets are sold. Further events are in the process of being considered	Remind Member Consider additional Events	MF Social Team	End October ASAP

5	Facilities update. Club insurance, currently we are not covered for any claims resulting from an electrical fault as we failed the electrical test. The status is that options are being considered as most of the work revolves around the court lighting. The Willow tree on court 1 – Still WIP The court brush machine – Still WIP Any bench replacement is awaiting donations via the "Just Giving" plan. Court Security: We are going to determine how and action the locking of the three gates to the courts to prevent unauthorised access. Pickleball safety: There is a concern that there is a risk of falling over the tennis nets whilst paying. It was decided that a risk assessment should take place to determine any actions need	Review Options Action needed. Action Needed Investigate and action. Conduct Risk Assessment	MF/GH WH WH GH DH	Urgent ASAP Urgent
6	AOB: We still have not received any administration support from any of our members. First Aid kit and training requirements is still outstanding. Just giving, this is now set up and members have been informed, to date we have £210 donated, Members are encouraged to participate	Action required	GH/HS	Urgent

7	Next Meeting date: I have28th October @ 6.30pm			

Dee Hughes
HLTC Secretary