HAMILTON
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Date: 27/01/2025

Dear «Forename»

Management Committee Meeting Minutes. 2025-01

Date: 20th January 2025

Attended: Gordon Hughes (GH) Dee Hughes (DH) Alison Westray (AW) Matt Frier (MF) Gillian Bunting (GB) Will Harrison (WH)

Apologies: Colin Stott (CS) Sarah Jones (SJ)

Item	Discussion	Actions	By whom	When
1	Safeguarding: A reminder to members that Gordon now has the facility to validate LTA DBS applications, so anyone seeking a DBS should contact Gordon			
2	Finances: The YTD accounts for November 2024 show the clubhouse in profit of £3.1k, and the Tennis at a loss of -£9.8k this is partially due to the court lighting rewiring. As at today we have £9.3k in the building society and £7.6k in the bank. We need to transfer £6k from the building society to pay for the court lighting, which will leave £3.3k in the building society Sponsorship: we are continuing to progress with any			

	opportunities. The £20 Advantage Card credit, which has been a subscription benefit will be discontinued for accounting reasons,. Therefore, the current yearly tennis membership will be £100, until the 1st of March at which point the tennis membership will increase to £120 It was discussed about how to encourage new members and any effect on the family membership The Social subscriptions are to remain the same price for 2025. We all need to encourage members to participate in this year's lottery	Update the website Propose options to the MC	GH GH	Urgent ASAP
3	Tennis Topics: There are some Winter league matches still to play due to the weather. Championship Trophies: Ladies Singles final was not decided by 1st Dec and remains to be played. It was asked as to when the Top court maintenance is scheduled discuss with Barry. Pickleball Status: The costs to set up the pickleball facility is near to breaking even. There is a meeting with the pickleball players this evening Pickleball Risk Assessment: WIP	Discuss with Barrie To be done	GH DH	ASAP ASAP
4	Social Programme: 28th Feb Quiz Night to be arranged. Meeting to be arranged during Jan End/Feb to plan for events during 2025.	Arrange meeting to determine social programme	MF	ASAP

5	Facilities update: Electrical certification: There is still some actions required Court lighting: Court 4 lighting is failing Court security: method to be determined WIP Courts status: The willow tree has the potential to be cut down which has been instigated by the neighbour whose property the tree resides in. Bottom courts surfaces: a few holes have been fixed by Barrie and Doug, the paint to match the court colour is now available now awaiting appropriate weather conditions - temperature has to be 14deg to complete. Brush machine: in progress. Gully in front of courts 1-3: It is believed a bottle is stuck, Doug is going to try and remove with Matt's support. Stream status: A combination of Richard Cook, Greg Richardson and Barry Pick have done a great job which is appreciated There is a Water leak in the members back bar which is coming up through the floor. We have a quote of around £550 to run new pipes, however we are going to dig the floor, cap the pipe and run new pipes.	 Progress with Supplier Lower priority at this point Obtain quote Will will be complete by the end of Jan Awaiting improved weather Undertake the work	 GH/MF GH WH WH MF/WH	 Urgent ASAP ASAP End Jan Urgent
8	AOB: First Aid: An email has been sent to all the members, looking for volunteers as first aiders, with a view of organising some official training in February.	 Awaiting responses, then action	 GH	