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Date: 24/02/2025

Dear «Forename»

Management Committee Meeting Minutes. 2025-02

Date: 17th February 2025

Attended: Gordon Hughes (GH) Dee Hughes (DH) Alison Westray (AW) Matt Frier(MF) Gillian Bunting (GB) Will Harrison (WH)

Apologies: Colin Scott (CS) Sarah Jones (SJ)

Item	Discussion	Actions	By whom	When
1	Safeguarding: Nothing to report			
2	Finances: The YTD accounts for December 2024 show the clubhouse in profit of £4.16k, and the Tennis at a loss of £12.4k, this is partially due to the court lighting rewiring but says we need to do something with the membership fees. As at today we have £3.3k in the building society and £7k in the bank. We have had to slightly increase the drinks prices due to supply increases, we are also in the process of a San Miguel contract for the year which will give us £1k up front benefit.			

	Sponsorship: we are continuing to progress with any opportunities. Donations: the Just giving option is still open for any members wishing to aid with our finances.			
3	Membership: The adult tennis membership is now to be called “Sports and Social” Juniors will be “Juniors Sports” The following membership fees will be effective from 1st April Adult Sports and Social will be £130 for the year or £13 monthly (nothing added to the advantage card. Family membership will remain at £250 (nothing added to the advantage card) Junior fees will remain as is Social membership will remain as is Discounts will only apply as and when there are special events as agree by the mc	Update Database Update Systems and Website	GH GH	ASAP ASAP
4	Tennis: Summer league/s start up to be emailed to members to sign up for games. Tennis Open Day 29th March 2025 10am-4pm, volunteers are still required to support the day. Court maintenance for top courts has been completed. Technical Surfaces have recommended that a “Revite” should be considered for the top courts (this would cost around £1600) Pickleball Status: George is looking to do some pickleball group coaching sessions, likely to be held on Saturday mornings or weekdays.	Progress Seek Volunteers Check court status Review revite around April time and monies dependant Feedback from George	GB/WH GH WH All GB	ASAP ASAP ASAP April March 2025

	Pickleball Risk Assessment: A court usage risk assessment has been completed and will be distributed to the committee.	Publish	DH	ASAP
5	Social Programme: 28th Feb Quiz Night has been arranged. Meeting arranged to start the events planning process, overall plan is still work in progress. Govvanen - local Irish band booked for 28th April. Club lottery: due the the hard work of the lottery team we have 101 tickets sold which is the same number as last year.	Progress with plan	MF	ASAP
6	Facilities update: Electrical certification: still to be sorted with Vale Electrics Issue courts 4 lights are not working; after following up with the contractor, a time needs to be arranged to mend. Earth reading to high, contractor needs to come and sort out. Court security: method to be determined WIP The willow tree has the potential to be cut down which has been instigated by the neighbour who's property the tree resides in. Bottom courts surfaces: a few holes have been fixed by Barrie and Doug, paint has been acquired to match the court colour - temperature has to be 14deg to complete. Brush machine: Will will be complete by the end of Feb.: There is a Water leak in the members back bar which is coming up through the floor. Pipes have been capped and an electric water heater will be used in the kitchen and the radiators will be replaced with a large radiator. The damp carpet adjacent to the bar will be removed	 Chase Chase Chase Progress Progress Awaiting weather conditions In Progress In progress	 MF MF MF GH WH/GH WH MF/WH	 Urgent Urgent Urgent ASAP ASAP By end of this week

7	AOB: First Aid: we are exploring possible courses	In progress	GH	
8	Next Meeting date: 24th March- 18.30pm			

Dee Hughes
HLTC Secretary