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Date: 17/07/2026

Dear «Forename»

Management Committee Meeting Minutes. 2026-07

Date: 2nd July 2026

Attended: Gordon Hughes (GH); Gillian Bunting (GB); Jono Wills (JW); Penny Biggs (PB); Karen Walker (KW); Bridget Longworth; Matt Frier

Apologies: None

Item	Discussion	Actions	By whom	When
1	Minutes and Matters Arising The minutes were agreed and matters arising were discussed under the main agenda. The AGM minutes have been issued but will be accepted at the next AGM.			
2	Safeguarding: GH has managed to speak to SJ and confirm that there are no changes to safeguarding rules etc at the moment.	Check with SJ in a few months' time.	GH	3 months
3	Finances: The P&L to the end of May was available. There was an overall profit of £3781 for the months of April and May. June should be good with the extra bar receipts but events for July are looking sparse.			

	The amounts in the bank and building society are: Bank: £14.3k B Soc: £3.2k The 5% extra discount on drinks at the bar has been discontinued. It was difficult to administer and does not seem to have made much difference to bar sales. There was a discussion about promoting the facilities for events more. BL mentioned that some wedding pictures on the website are not easy to find. It was agreed that the function hire should be promoted more with new outside photos and produce a new leaflet to distribute. Funding: KW reported that the application to East Midlands Railways was unsuccessful but not stated why. KW sat in on a webinar about funding and will follow up some leads from that but it seems very difficult for worthy organisations to find funding.	Produce a new leaflet using template similar to the July offer leaflet. KW to write to Melton BS to find out why the request for funding was ignored/not acknowledged. GH to write to the council as well to see if funds might be available.	GH BL/DH KW GH	Next meeting. ASAP By next meeting.
4.	Tennis and Pickleball: Tennis: Tea/coffee in the clubhouse on Saturday mornings has been implemented. Not much take-up but may grow. GB/BL to remind tennis players to drag the courts with new rake as it is being effective. The leagues are underway and going OK. Coaching is going well with Adrian. Booking is available via the website. PB and BL to liaise about the dates for coaching for the next block to make sure the pickleball and tennis dates are alternate with one on Saturday and the other on Thursday and vice versa.	All tennis players to be reminded. Arrange coaching dates alternately.	GB/PB GB/BL PB/BL	ASAP ASAP ASAP

	BL has produced a calendar showing the weekly tennis events which is on the notice board. She will produce a calendar for the year showing the tennis events and dates. The date for the tennis championships is likely to be w/c 7th September. The timing, format and rules to be discussed and announced soon. Pickleball: Clothing: the clothing social night to be held on Friday 3rd of July for tennis and pickleball members with food on offer. This has been well promoted so hope for good attendance. The extra pb courts were painted at the end of May. In the first week after that there were 18 players at 5.30 and 22 players at 6.30 so the new courts were used. However, numbers have dropped off recently, probably due to holidays and some very hot weather. There is an offer for July (Wimbledon) for tennis and pb at £100 for the year. Leaflets have been produced and marketing on Facebook and website updated. This should produce some uptake hopefully. Distribution at various locations including the Park run have been arranged. PB confirmed the next task is to get the family sessions going. Some volunteers have come forward to help with the 5.30pm sessions and it is hoped that some will also help with the family sessions on Thursdays (probable day). The coach, Adrian, also coaches at Nottingham. That club has expressed interest in having some inter-club friendlies, which will be arranged. Neal is the rep for PB England at Hinckley will visit our club probably on a Monday club night. He has been invited to attend the Family Day BBQ event in August.	Produce tennis calendar for the year. Decide on the format etc for the championships. GB to see if WH could help to run the championships? PB to report back at the next meeting. BL/PB PB to arrange family sessions and find volunteers to help run them via a new Whatsapp group. Put a pack together for session leaders.	BL GB/BL GB PB PB/KW PB/KW	By next meeting. By next meeting ASAP Next meeting ASAP ASAP
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	There is a league event in Leicestershire at Hinckley – 4 players from HLTC have been put forward for this on 19 July. Unfortunately many people are on holiday at this time. Kit Box: with the extra new net sets the box is rather full now. Some new padel have been put in the ladies changing room. Old padels have been removed. The lock is working at the moment but another box may be required. 4 chairs have been obtained for people to sit and rest/watch in between games. The County Championships are on 13 September, 8 players are registered to play. PB has arranged to send flowers to Mercia Wakefield following the passing of her husband, Chris Wakefield	Look at possible storage solutions.	ALL	ASAP
5	Social Programme: There has been good attendance to watch the World Cup matches so far. There was a discussion as to whether to open on Sunday night for the match against Mexico. It was decided to open to a limited invited audience, to avoid any nuisance or noise for neighbours in the early hours of Monday. There will be a quiz on the 7th August, 2 weeks before the Fun Run on the 23rd. Barrie Farnsworth to organise and compere. The Fun Run Day will be on Sunday 23rd August, proceeds to go to Loros in memory of Wendy, Daryl's wife. Another Games Night was suggested but not confirmed. The microphone has been replaced and should work better next time. Other events coming up in the autumn: Pizza night – date TBC? Keith George (Boy George impersonator) has been booked for 23rd October. Tickets will be available online or via the bar.	MF/GH to invite members to attend. Advertise quiz on the 7th Advertise the Fun Run. MF give updates to the committee. To be advertised	MF/GH GH/MF GH/MF MF GH/MF GH/MF	ASAP ASAP Next event ASAP September September/October

	A firework display in November is being planned. More information available nearer the time.	Details to be confirmed and advertised in good time to attract c200 attendees.		
6	Facilities update Court 4 lighting: will be repaired as soon as the weather cools a bit! Funding for LED lights still being sought. GB confirmed that lights will be needed for evening matches during the summer and the championships in September. Court security: padlocks with number code lock to be purchased soon. New picnic tables with benches have been purchased and will be installed on the grass near to the decking area to encourage more people to use that area. Instead of benches, 4 chairs have been purchased for the bottom courts (2 at each end) and are in use already. Members bar is in the process of being refurbished. Lighting has been done and the room repainted. A shelf/bar with bar stools to sit at it is being placed at the bar end. New flooring will be purchased (laminated) and some of the chairs are being disposed of. New sofas or comfy seats are being purchased to make it more cosy and inviting. The sign on the Members Bar to be arranged to restrict access. Bar food menu has been promoted and uptake has improved.	MF to update the committee. MF to buy padlocks, chain, springs etc GH to decide on security code. When in place make sure everyone locks up. Install new tables on grass Complete bar/shelf. Purchase new furniture. Arrange signage.	MF GH ALL MF GH/PB MF GH/MF	ASAP Ditto By next meeting When in place. ASAP ASAP ASAP ASAP
7	AOB: BL reported that some of the photos on the website are very old. It was decided that some new photos would be agreed and put up on the website to improve the image of the club. Marketing:	Agree new photos and send to David.	ALL GH	ASAP Before AGM

	July Offer leaflet and has been produced, website and Facebook updated. All committee members to distribute. PB/BL to distribute at events around Melton. PB thought that the club branding – logo, colours etc – is very good so we need to use it more to promote the club. More leaflets can be produced in house using 'Canva'. We can promote eg. Coaching with the new coach, the new pickleball courts and events such as the Fun Run Day. A template can be revamped to produce leaflets etc quickly. Printed leaflets can contain a QR code to quickly look up the website with a phone. First Aid training discussion carried forward to next meeting.		ALL GH/DH ALL	ASAP ASAP
8	Next Meeting date: Wednesday 5th August at 6.30pm			

Karen Walker
HLTC Secretary